

REGISTRATION FORM 2009

Program: Music Dance

Student's Last Name: _____ Student's First Name: _____

M F DOB (mm/dd/yyyy): _____ Parent's Name (if minor): _____

Phone #: _____ Cell #: _____ Work #: _____

Street Address: _____ City: _____ Zip: _____

Email Address: _____ Email Address 2: _____

Medical Conditions: No Yes _____

Emergency Contact Name & Phone #: _____

How did you hear about us?: Door Hanger Flyer Sign Internet Craigslist

Referral _____ Other _____

1) Name of Class / Private Lesson _____ Day & Time _____

Lesson Length: 30 min 45 min 60 min 75 min 90 min Start Date _____

2) Name of Class / Private Lesson _____ Day & Time _____

Lesson Length: 30 min 45 min 60 min 75 min 90 min Start Date _____

3) Name of Class / Private Lesson _____ Day & Time _____

Lesson Length: 30 min 45 min 60 min 75 min 90 min Start Date _____

Music & Dance Lessons: Please send in this form with your non-refundable \$20.00 registration fee per student/household account as soon as you know the time and day of your lesson.

Injuries: Parents, legal guardians of minor students, and adult students waive the right to any legal action for any injury sustained on school property resulting from normal dance activity or any other activity conducted before, during or after class time.

Please make checks payable to:

Better World School of Music, LLC

22793 Foothill Blvd.

Hayward, CA 94541

Private Agreement & Contract

2009 Policies & Procedures

Please read carefully and initial each agreement.

- _____ Registration: There is a one-time fee of \$20.00 at time of registration to this private music school.
- _____ Payment of Fees: Monthly tuitions are collected through online checking account debits or any credit card. The debit takes place on the 1st of the month and will appear on your statement as Better World School of Music LLC.
- _____ There will be a \$25.00 charge for every transaction that is declined (NSF fee).
- _____ Notification and Reassurance: You will be emailed every time there is a debit. If you feel there has been an error, just email or call the Director, Kathy Saffas and the matter will be quickly resolved.
- _____ Withdrawal & Refunds: You may withdraw from the school at anytime, but it must be done by written notification through email correspondence or a note addressed to the Director. All auto-debits will be cancelled and if there are any unused paid lessons, they will be refunded by auto-credit.
- _____ Substitutes: Private teachers reserve the right to provide a substitute teacher if he/she is ill or out of town.
- _____ Injuries: Parents, legal guardians of minor students and adult students waive the right to any legal action for any injury sustained on private school property.
- _____ Photo Release: The school is granted permission to take photographs of the student to use in brochures, websites, posters, advertisements and any other promotional materials.
- _____ Dance & Music Classes: There are no makeup lessons for missed group classes...but some months will have 5 classes instead of 4. We find it evens out somewhere along the way.
- _____ Attendance: Too much absenteeism could result in you/your child not being ready for the end of the year recital. If the teacher feels too many absences are the cause for not keeping up with the class, he/she has the right to exclude the student from the recital. It would be unfair to allow one person to be a distraction when all the others have worked so hard.

MISSED LESSON?	MAKEUP LESSON?
_____ 1. Student is ill – Notice is given in time to reach the teacher.	1. Yes
_____ 2. Family vacation – written notice via email or note.	2. Yes
_____ 3. Any non-emergency appointment made at same time as lesson.	3. No
_____ 4. Had to work late; couldn't find a ride for the student. <small>(We suggest you have a back-up plan from the get-go.)</small>	4. No
_____ 5. No Show – No Call	5. No
_____ 6. Any other questions? _____	6.

I have read and understand and agree the above policies and procedures.
My signature below shows I agree to abide by these policies and procedures.

Date	Student Name	Signature of Parent or Adult Student
Date	Private School Administration	Signature of Private School Administration

2009 AUTOMATIC PAYMENT CONSENT FORM

Name of Student(s): _____

OFFICE USE ONLY:

MUSIC LESSONS	MONTHLY MUSIC FEE
Registration Fee:	\$20.00
Ongoing Monthly Fee:	
First Month's Fee:	

DANCE CLASSES	MONTHLY DANCE FEE
Registration Fee:	\$20.00
Dance Attire:	
Ongoing Monthly Fee:	
First Month's Fee:	

REVIEWED BY: _____

Monthly Tuition Fee(s) for Individual or Family Groups:

I hereby authorize Better World School of Music to charge my account the amount of:

\$ _____ on ____/____/____ for the first month's tuition and dance attire (if applicable) fee.

\$ _____ on the first day of each month starting in ____/____/____ and ending at the time of withdrawal according to the terms of Better World School of Music's Withdrawal Policy.

- Primary Payment Method**
- Secondary Payment Method**

- Primary Payment Method**
- Secondary Payment Method**

Checking Account (attach voided check)

Bank Name: _____

Payer Signature: _____

VISA MasterCard Discover Amex

Acct #: _____ - _____ - _____ - _____

Expiration Date: ____/____/____

Name on Card: _____

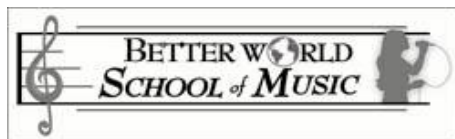
Payer Signature: _____

*All charges will appear as *Better World School of Music, LLC* on your bank and credit card statements.

It is my responsibility to ensure sufficient funds are available in the designated account on the 1st of the month to cover the full amount due. I will give the school office one month's written notice from the first of the month to discontinue these charges. There will be a \$25.00 charge for every transaction that is declined (NSF fee). *(Please read carefully and sign our Policies & Procedures Form).*

Signature of Payer

22793 Foothill Blvd
Hayward, CA 94541



Date

School Office: (510) 828-2222
www.BWmusicanddance.com